

# TeamSideline Team Data Import

## Import File Definitions

Required Data Fields		
Field Name	Size or Format	Notes
Team Name	Char 50	
Coach Last Name	Char 25	
Coach First Name	Char 25	
Division Age Group	Predefined values	Must match the following list of age groups: <ul style="list-style-type: none"> <li>• 3U through 18U or U-05 through U-19.</li> <li>• 1st through 8th.</li> <li>• If this field does not match, the default is Adult.</li> </ul>
Division Gender	Predefined values	Must match the following values: <ol style="list-style-type: none"> <li>1. M or B</li> <li>2. F or G</li> <li>3. C</li> </ol>

Optional Data Fields		
Field Name	Size or Format	Notes
Team Id	Char 25	Unique identifier for Team. Note: If file is reloaded, it will not re-load a team with the same identifier.
Coach Phone 1	###-###-#### Or (###)###-#### Or #####	Recommend to include cell phone so Text Communication function can be used.
Coach Phone 2	###-###-#### Or (###)###-#### Or #####	
Coach Email 1	Char 100	Recommend including email for Communications, Auto Coach Scoring and Coach In processes can be used.
Coach Email 2	Char 100	
Associated Org Name	Char 50	Also known as Club. Can match either the Associated Organizations page "Organization Name" or "Short Name".
League Name	Char 50	If League Name is used the Division name must be included. League Name and Division Name must match the League Name and Division Name of any existing League Names and Division Names to use auto placement within league and division (and skip the pre-assignment process).
Division Name	Char 50	
Preferred Location	Char 15	Must Map to Schedule Name of a Location in your Site. See Preferred Location Help documentation for use of Preferred Locations
Preferred Time	8:00 PM or 20:00	If using military time, you must use HH:MM format. So 8:00 AM would be 08:00.
Special Requests	Char 100	Maps to Special Requests text field. Does not trigger schedule conflict functionality - information

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